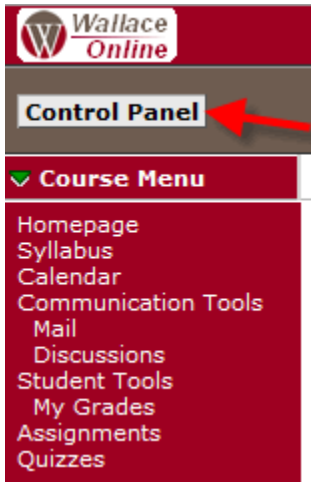
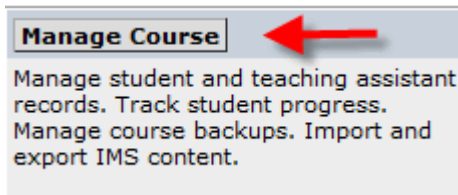


Restore Access to a denied student in WebCT

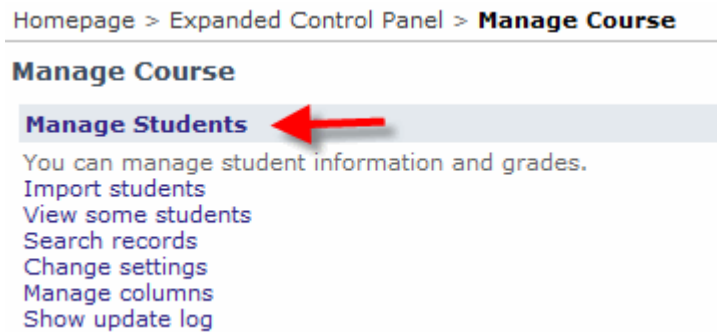
1. Click on the **Control Panel**.



2. From the *Control Panel*, click **Manage Course**.



3. The *Manage Course* screen appears. Click **Manage Students**.



4. The *listing of students* enrolled in the course appears. Accordingly, locate the student to be given access back to the course. Click on the student's **Last Name**.

Manage Students

Actions		
Options: Records	Options: Advanced	Organize
- Select action -	- Select action -	- Select acti

Page: All Go ... Records 1 - 1 of 1 [Total: 1]

Last Name	First Name	User ID
Edit	Edit	
Student	Modules	modules_student*

* The user has been denied access.

5. Click on the **Allow access** button.

Homepage > Expanded Control Panel > Manage Course > Manage Students > **Edit Record**

Edit Record

Last Name	First Name	User ID	Midterm_
Student	Modules	modules_student	

Update Delete Cancel Change password Allow access Make inactive

6. Now click on the **OK** button. The student will have access again to the course.

