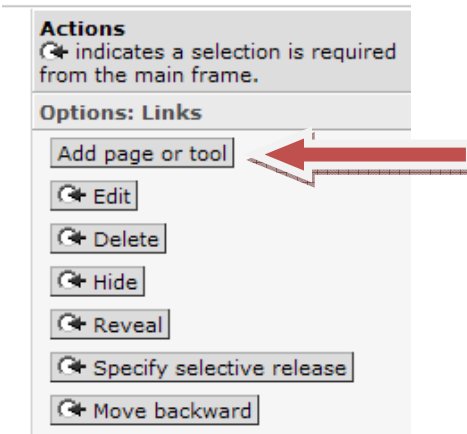


How to Add the My Grades Tool in WebCT 4

This page will tell you how to add the My Grades Tool into your WebCT 4.

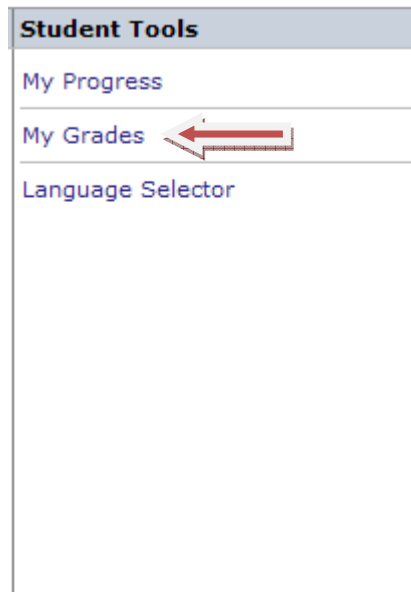
Step 1:

First step is to log into WebCT, then you want to click on “Add Page or Tool”.



Step 2:




Click on My Grades



Step 3:

Enter the title. Select where the tool is to show up. Click “Add” to complete the addition.

Add My Grades

1. Enter a title for this item: 
2. Decide where to show the link to this item.
 - On the *Course Menu*, visible on all pages. Link will appear as text.
 -  On an *Organizer Page*: 
 - Link shows item title
 - Link shows icon (select below)
 - Use default icon
 - Use custom icon
 - Choose icon:
3. Add this item to your course.

